

**CITY OF AUBURN
TELECOMMUNICATIONS COMMISSION**

**Thursday, June 24, 2004
4:00 p.m. to 5:00 p.m.**

Auburn City Hall
1225 Lincoln Way, Auburn, CA 95603

Meeting Minutes

1. ROLL CALL AND DETERMINATION OF A QUORUM

All commissioners were present. Jennifer Cunningham and Barry Egan from Charter were also in attendance.
Meeting called to order at 4:13 pm

2. AGENDA APPROVAL

Motion to approve agenda as is by Tom . Seconded by Mike . Unanimously approved

3. PUBLIC COMMENT

No public comment.

4. APPROVAL OF MINUTES

Review and approve of minutes for the regular meeting of **June 18, 2004**. Motion to approve by Tom, seconded by Mark. Unanimously approved.

5. BUSINESS

A. Review of 394 transfer documents

1. Continuation from 6/18/04 meeting to determine further action items. Glenn updated the commission on the review of documents from John Pestle, the consultant that has been hired. He received the first package of information last week, and upon initial review, needed further documentation, which Bob Richardson sent off earlier this week. We should have some feedback by early next week. Jennifer had some questions about the status of items required of Starstream, as well as what correspondence took place with the consultant. Glenn reviewed the issues to date. Current status is we are waiting on delivery of design from Starstream, which should take place on Friday. Additionally, we should be getting information back from the consultant early next week, and we will review all materials next Thursday.

6. CORRESPONDENCE

Review of correspondence received after agenda was mailed to Commissioners. Glenn presented the monthly peg fees, as well as the monthly franchise fee documents. Marilyn Crout received an email request from Jane Bremer, Charter's legal counsel, regarding the commission meeting agenda and minutes. All information is available on the website.

7. INFORMATION AND ANNOUNCEMENTS BY COMMISSIONERS

No information or announcements.

8. AGENDA ITEMS, DATE, AND TIME OF NEXT MEETING

Next meeting – July 1, 2004 - Time: 4:00 pm

9. ADJOURNMENT

The meeting was adjourned at 5:05 pm